

**MINUTES
VILLAGE OF LISLE
REGULAR BOARD MEETING
LISLE VILLAGE HALL BOARD ROOM
MONDAY, FEBRUARY 4, 2019**

I. CALL TO ORDER & ROLL CALL

Mayor Pecak called to order a regular meeting of the Village of Lisle Board of Trustees at 7:00 p.m. on Monday, February 4, 2019 in the Lisle Village Hall Board Room, 925 Burlington Avenue, Lisle, Illinois 60532.

The following minutes constitute a summary of the events and discussions that transpired during the subject meeting, and do not purport to be a transcript of such. Where transcripts exist, they are available for inspection under the Illinois Freedom of Information Act.

Present: Trustees Boyle, Carballo (arrived 7:08 PM), Cawiezel, Dixit, Hasse, Mandel and Mayor Pecak

Absent: None

Also

Present: Village Manager Ertmoed, Assistant Village Manager Knight, Development Services Director Smetana, Public Works Director Elias, Village Planner Rockwell, Village Attorney Elliott and Deputy Village Clerk Arnold

II. PLEDGE OF ALLEGIANCE

III. APPOINTMENTS, PROCLAMATIONS & PRESENTATIONS

IV. PUBLIC HEARING

V. PUBLIC COMMENT ON NON-AGENDA ITEMS

VI. MEETING MINUTES

A. Village Board Regular Meeting– January 21, 2019

B. Village Board Committee of the Whole Meeting – January 21, 2019

Trustee Boyle moved to approve the meeting minutes as presented. Trustee Hasse seconded the motion.

AYES APPROVED THE MOTION.

MOTION CARRIED.

VII. VOUCHER LIST

A. Approval of Village of Lisle Voucher List of February 4, 2019 for \$372,380.35

Trustee Boyle moved to approve the Village of Lisle Voucher List as presented. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustee Carballo

AYES APPROVED THE MOTION.

MOTION CARRIED.

VIII. CONSENT AGENDA

Village Manager Ertmoed gave a brief overview of each of the consent agenda items.

CONSENT AGENDA ITEMS:

- A. APPROVAL OF A SPECIAL EVENT PERMIT FOR THE ANGELMAN SYNDROME FOUNDATION, FOR A 5K CHARITY WALK TO BE HELD ON MAY 18, 2019 IN LISLE COMMUNITY PARK
- B. **RESOLUTION NO. 2019-3873** "A RESOLUTION AUTHORIZING A CONTRACT FOR CRACK FILLING MAINTENANCE SERVICES, OPTION YEAR 1, TO DENLER, INC. OF MOKENA, ILLINOIS, IN AN AMOUNT NOT TO EXCEED \$67,013.76"
- C. **RESOLUTION NO. 2019-3874** "A RESOLUTION AUTHORIZING A CONTRACT FOR CONTRACTUAL GRASS MOWING SERVICES TO GROUND WORKS LAND DESIGN OF PLAINFIELD, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$31,405.00"
- D. **RESOLUTION NO. 2019-3875** "A RESOLUTION AUTHORIZING A CONTRACT FOR CONTRACTUAL NATURALIZED LANDSCAPE MAINTENANCE SERVICES TO TALLGRASS RESTORATION LLC OF SCHAUMBURG, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$18,587.00"
- E. **RESOLUTION NO. 2019-3876** "A RESOLUTION AUTHORIZING A CONTRACT FOR STREET SWEEPING SERVICES TO LAKESHORE RECYCLING SYSTEMS OF MORTON GROVE, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$69,506.72"
- F. **RESOLUTION NO. 2019-3877** "A RESOLUTION AUTHORIZING A CONTRACT FOR CONTRACTUAL TREE TRIMMING AND REMOVAL SERVICES, OPTION YEAR 2, TO STEVE PIPER AND SONS OF NAPERVILLE, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$65,953.65"

Mayor Pecak asked if any Trustee would like an item to be separately considered. There was no response.

Trustee Boyle moved to approve the Consent Agenda Items A through F. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustee Carballo

AYES APPROVED THE MOTION.

MOTION CARRIED.

IX. REGULAR AGENDA

- A. **An Ordinance Approving a Minor Change to the Corporate West Resubdivision, Lot 1 Planned Unit Development (Double Tree by Hilton) at 3003 Corporate West Drive, Lisle, Illinois 60532**

Planner Rockwell stated the request is to allow for the modification of signage to facilitate a corporate identity change and rebranding of the hotel.

Trustee Boyle moved to approve AN ORDINANCE APPROVING A MINOR CHANGE TO THE CORPORATE WEST RESUBDIVISION, LOT 1 PLANNED UNIT DEVELOPMENT (DOUBLE TREE BY HILTON) AT 3003 CORPORATE WEST DRIVE, LISLE ILLINOIS 60532, AS PRESENTED. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustee Carballo

AYES APPROVED THE MOTION.

ORDINANCE NO. 2019-4805.

B. An Ordinance Amending the Village of Lisle Village Code, Title 2, Chapter 12, Economic Development Commission

Manager Ertmoed reviewed the recommended amendments to the Economic Development Commission portion of the Village code.

Trustee Boyle moved to approve AN ORDINANCE AMENDING THE VILLAGE OF LISLE VILLAGE CODE, TITLE 2, CHAPTER 12, ECONOMIC DEVELOPMENT COMMISSION, AS PRESENTED. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustee Carballo

AYES APPROVED THE MOTION.

ORDINANCE NO. 2019-4806.

Trustee Carballo arrived at the meeting at this time.

C. An Ordinance Amending Title 3, Chapter 2 of the Village of Lisle Code and Annual Fee Ordinance of the Village of Lisle Regarding Liquor Licenses

Assistant Village Manager Knight reviewed the new classification of liquor license which allows for the sale of wine and beer in a personal services business.

Trustee Boyle moved to approve AN ORDINANCE AMENDING TITLE 3, CHAPTER 2 OF THE VILLAGE OF LISLE CODE AND ANNUAL FEE ORDINANCE OF THE VILLAGE OF LISLE REGARDING LIQUOR LICENSES, AS PRESENTED". Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Carballo, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: None

AYES APPROVED THE MOTION.

ORDINANCE NO. 2019-4807.

X. OFFICIALS AND STAFF REPORTS

Trustee Dixit remarked that she received a policy and procedure manual from another village and she would like the Board to review it, and have a similar manual for our governing bodies.

Trustee Dixit moved to direct Village Staff to prepare a draft policies and procedure manual for all Boards and Commission for discussion at the March 4th Committee of the Whole meeting.

She stated the example manual goes through several topics such as active public interest, complying with laws, professional conduct, and respect for processes. Trustee Dixit stated her previous request was responded to negatively, but this particular manual is more comprehensive, broader and gives guidance & guidelines for all kinds of procedures, not just how to conduct oneself at Board meetings.

Trustee Hasse seconded the motion.

Manager Ertmoed stated that as part of the previous request staff had gathered several community examples and they were used to draft the code of conduct that was presented to the Board. Trustee Cawiezel questioned if the motion would require additional staff time beyond what has already been invested. Manger Ertmoed stated yes, because a draft policy would need to be put together. Trustee Cawiezel stated she does not mind having the Board evaluate and discuss this, but given the other demands on staff it should not be a priority. Trustee Mandel agreed, and questioned if the Board has the authority to establish policies and procedures for other commissions.

Trustee Dixit revised her motion to have Village staff incorporate some of the previous examples presented, in a unified format, to all of the Trustees for discussion at the March 4th Committee of the Whole Meeting.

Trustee Carballo asked if a motion may be made for something that is not on the agenda. Manager Ertmoed stated under official and staff reports the Board may direct staff, official action approving an item may not be taken, but staff may be directed.

Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Dixit, Hasse, Cawiezel and Mayor Pecak

Nays: Trustees Boyle, Carballo, and Mandel

Abstain: None

Absent: None

AYES APPROVED THE MOTION.

MOTION CARRIED.

XI. ADJOURNMENT

Trustee Boyle moved to adjourn the Regular Village Board Meeting. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Carballo, Cawiezel, Dixit, Mandel and Mayor Pecak

Nays: None

Abstain: None

Absent: None

AYES APPROVED THE MOTION.

MOTION CARRIED.

The February 4, 2019 Village Board Regular Meeting adjourned at 7:19 PM.

Respectfully Submitted,



Karen Arnold

Recording Secretary

The minutes of the February 4, 2019 Village of Lisle Regular Board Meeting were passed and approved this 18th day of February, 2019.



Mayor Pecak



Trustee Boyle



Trustee Carballo



Trustee Cawiezel

Trustee Dixit



Trustee Hasse

Trustee Mandel