

**MINUTES
VILLAGE OF LISLE BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
MONDAY, FEBRUARY 18, 2019**

I. CALL TO ORDER & ROLL CALL

Mayor Pecak called to order the Committee of the Whole meeting at 7:19 p.m. on Monday, February 18, 2019 in the Village Hall Board Room, 925 Burlington Avenue, Lisle, Illinois 60532.

The following minutes constitute a summary of the events and discussions that transpired during the subject meeting, and do not purport to be a transcript of such. Where transcripts exist, they are available for inspection under the Illinois Freedom of Information Act.

Present: Trustees Boyle, Carballo, Cawiezel, Hasse, and Mayor Pecak

Absent: Trustees Dixit and Mandel

Also

Present: Village Manager Ertmoed, Chief of Police Anderson, Assistant Village Manager Knight, Finance Director Schiller, Development Services Director Smetana, Public Works Director Elias, Village Attorney Elliott, and Deputy Village Clerk Arnold

II. PUBLIC COMMENT

III. PRESENTATIONS

A. Preliminary Liquor License Application, Bennett's Steak House, 3099 Ogden Avenue

Assistant Village Manager Knight reviewed the preliminary liquor license application.

Trustee Carballo questioned what will become of the building and landscape. Tony Xie stated in the spring they will be landscaping and repaving the parking lot, with no façade improvements, and hope to open in May.

Trustee Boyle moved to direct staff to prepare an ordinance increasing the number of Class 2.2 Liquor Licenses by one. Trustee Hasse seconded the motion.

AYES APPROVED THE MOTION.

MOTION CARRIED.

B. DuPage Mayors & Managers Conference 2019 Legislative Action Program

Village Manager Ertmoed reviewed the DMMC's legislative priorities for 2019.

- Ensuring Sustainable Municipal Budgets
- Supporting Sustainable Public Safety Pensions
- Preserving Local Authority
- Investing in Illinois Infrastructure, with strong support for a capital bill
- Reforming the Workers' Compensation Laws

Trustee Boyle moved to direct staff to prepare a resolution endorsing the legislative action program of the DuPage Mayors and Managers Conference for the 2019 legislative session. Trustee Hasse seconded the motion.

AYES APPROVED THE MOTION.

MOTION CARRIED.

C. Discussion Regarding Backyard Chickens

Director Smetana gave a brief history of the item. He then spoke on additional information and refinements that were provided in the packet. He pointed out that the Green Trails Improvement Association advised staff that they do not have the authority to prohibit chickens on private properties; they only have the authority to enforce covenants and restrictions on common areas.

Jennifer Rizzo, Lisle, spoke in favor of having backyard chickens and how it is becoming more common. She added they are not as intrusive as large dogs, have short life spans, are quiet, self-contained and provide food.

Trustee Carballo listed the reasons why he is against backyard chickens.

Trustee Carballo moved to forgo the preparing of an amendment to the Village Code to allow for backyard chickens in the Village of Lisle.

Trustee Cawiezel remarked that every pet comes with its own obstacles, including dogs. She also stated that if neighboring communities were having issues they would have disclosed those with staff when speaking with them. Finally, she stated that the survey indicated that 80% of the respondents want to allow chickens, and that number is difficult to ignore.

Mayor Pecak stated that although our code currently prohibits chickens, there are homes where they are being raised. Mayor Pecak indicated that bee keeping has provisions on lot size and suggested having a minimum lot size of 25K square feet, with that, it would then limit chickens to a certain number of properties. He indicated he would support backyard chickens with a minimum lot size.

Trustee Cawiezel questioned if the set-back could be increased to more than 10 feet, if that would address concerns about surrounding property owners.

Trustee Hasse remarked she is torn and questioned if it is just not the right time.

Trustee Boyle seconded the motion.

AYES APPROVED THE MOTION.

MOTION CARRIED.

Trustees Cawiezel and Hasse voted nay.

Mayor Pecak remarked that he would be in favor of chickens with other restrictions, just not how it was currently presented.

D. Lisle Convention & Visitor's Bureau (LCVB) Funding Agreement

Manager Ertmoed reviewed the LCVB funding agreement and past discussions regarding the agreement and conversations with the DuPage Convention and Visitors Bureau (DCVB). He indicated the Board requested the LCVB & the DCVB collaborate to determine if a hybrid model between the two agencies may be achieved. He stated they have met, and both conveyed to the Village that a hybrid approach would not be suitable for either agency. Manager Ertmoed stated he spoke with Director Homolka and suggested they explore evolving into a more public / private business development and marketing agency for the Village, similar to other communities.

Diane Homolka, Director of LCVB, gave a presentation on how the LCVB could evolve into more of a local business marketing arm for the Village. She stated they want to work with the Village and are open to input. She asked that the Board give the Bureau time to work with stakeholders and

develop a strategy while continuing to promote meetings and events at Lisle hotels. She indicated the LCVB would contribute \$50K to the Village's business incentive grant program.

The following people from the Lisle business community spoke in support of the LCVB and the commitment and positive impact they have on Lisle.

Cynthia Sally, Blend salon
Jennifer Rizzo, The Collective
AJ Gupta, Sheraton Lisle
Steve Winz, Resident
Miguel Ascencio, Yerbabuena

Trustee Carballo spoke on the support local businesses have of the LCVB and how there is a need for them. He questioned why would we want to get rid of an organization that does so much for our hotels and the community. Trustee Carballo suggested having something in the agreement that indicated that within the next 12 months they develop an economic development plan.

Mayor Pecak reminded everyone that the LCVB is separate from the Village. He then remarked on other CVBs and how they receive their funding and how it is used. He stated that the current structure of the LCVB allows for private donations to fund their work. He said now is time to look at options of restructuring and building other opportunities to build funding and grow opportunities though private participation.

Trustee Hasse questioned what items would need to be cut from the budget if the LCVB's agreement was renewed at 80%. Manager Ertmoed reviewed revisions that would need to be made the budget.

Trustee Hasse stated that on the liability and fund balance sheet provided by the LCVB, there is \$400K and questioned what is the plan for those funds. Ms. Homolka stated their reserve policy is to have nine month operating budget. Trustee Carballo added it is from that reserve where the \$50K has been allocated to the EDC for downtown Lisle.

Director Homolka stated it is difficult for them to operate their business without knowing what the future will hold, she then commented contracts that can't be signed.

Trustee Cawiezel remarked that she has not heard anyone say that they will dissolve the Bureau. She stated that they need to move more quickly than two years towards business development. She agreed that the revenue stream needs to be diversified and their reserves are a resource that would help the Bureau continue while it explores this new endeavor. She stated that at this time she does not feel it is right that 100% of their revenue is coming from the Village.

Trustee Boyle stated that he hopes a year from now the LCVB is continuing to do what they do, but we need to get moving on the new entity. Trustee Boyle remarked that he would continue with the funding, but with the understanding that things are fundamentally changing.

Mayor Pecak suggested adding caps or percentages into the agreement and if this new LCVB can find a way to help other companies, they would be happy to contribute to the private portion of it. He pointed out the LCVB is already set up to receive private contributions. Trustee Cawiezel added that it is an expectation of a board member of the Arboretum that they find donors.

Robin Friday, LCVB, stated they recognize that they need to change how they are doing business in today's world. She stated they have met with Naperville and Downers Grove, and after speaking with them, it is not going to happen in 12 months. She stated they are on board and will look at all

avenues to create additional revenue, but they need direction and a resolution so they can move forward.

Mayor Pecak asked that staff and the LCVB to work on the agreement based on framework, that he and Manager Ertmoed have been developing.

Trustee Carballo moved to direct staff to prepare a 2 year extension to the Lisle Convention and Visitor's Bureau funding agreement with a 80% allocation of the Village's 3% hotel/motel revenue fund with the LCVB giving the Village of Lisle \$50K from their reserves to go to business development in downtown Lisle and with the LCVB Board and Staff and the Village Board and Staff working together over the next 12 months to come up with an economic development plan for the LCVB to take over the economic development side of the Village of Lisle. Trustee Boyle seconded the motion.

Trustee Cawiezel stated two years is too long.

Trustee Carballo revised his motion to direct staff to prepare a 2 year extension to the Lisle Convention and Visitor's Bureau funding agreement with a 80% allocation of the Village's 3% hotel/motel revenue fund with the LCVB giving the Village of Lisle \$50K from their reserves to go to business development in downtown Lisle and with the LCVB Board and Staff and the Village Board and Staff working together over the next 12 months to come up with an economic development plan for the LCVB to take over the economic development side of the Village of Lisle, *that the contract would be revocable if the LCVB does not work with staff and come up with a plan within 12 months from the signing of the contract.* Trustee Boyle seconded the amended motion.

Mayor Pecak inquired if there is a structure that would be presentable, to be considered. Manager Ertmoed stated there has been internal discussions, but further discussion needs to occur with the LCVB and its Board. He added that they are many models to work from, but by-laws, mission, scope, and priorities need to be addressed, as well as a funding agreement.

NAYS DENY THE MOTION.

MOTION FAILED.

Trustee Carballo revised his motion to direct staff to prepare a 1 year extension to the Lisle Convention and Visitor's Bureau funding agreement with a 80% allocation of the Village's 3% hotel/motel revenue fund with the LCVB giving the Village of Lisle \$50K from their reserves to go to business development in downtown Lisle and with the LCVB Board and Staff and the Village Board and Staff working together to come up with an economic development plan for the LCVB.

Trustee Cawiezel questioned what has been budgeted. Manager Ertmoed stated \$248,280. Trustee Cawiezel stated she would be satisfied with a 1 year agreement, but the percentage needs to be less than 80%. Trustee Hasse stated she is in agreement with what staff has presented in the budget, approximately 50%, and a 1 year agreement. Trustee Carballo did not think it was fair to the LCVB and cutting their funding at this time does not make economic financial sense. Mayor Pecak asked that in the agreement, structure or goals be incorporated, so it is not 100% at their discretion.

Trustee Carballo voiced his disappointment with the Mayor and his participation in the LCVB's Board activities.

Trustee Boyle seconded the motion.

Trustee Cawiezel stated she is not able to support the motion as presented, but that does not mean that she does not support the LCVB.

NAYS DENY THE MOTION.

MOTION FAILED.

Mayor Pecak asked the LCVB to work with Village Staff on a funding agreement that all parties may be satisfied.

E. Draft Fiscal Year 2019/2020 Budget Review

Manager Ertmoed remarked that the budget is balanced and it represents the second year that the Village 's portion of property taxes have not been raised, and financing to support and fund capital projects as well as the organizations needs to provide exceptional service to the community. Manager Ertmoed then reviewed certain portions of the draft budget pointing out that the annual budget hearing will be held on March 4th.

Trustee Hasse questioned what other operational expenses are included in the Board budget. Director Schiller stated it is miscellaneous items including Board apparel. Trustee Hasse stated she has never gotten any apparel and asked for consistency, such as one shirt a year. Director Schiller stated that is a Board decision if parameters are to be placed. Mayor Pecak asked that Village apparel be included in the requested code of conduct.

Manager Ertmoed continued his remarks on certain portions of the budget.

Director Elias reviewed the 31 items in the 2019/2020 Capital Improvement Program (CIP).

Manager Ertmoed asked if there are any changes the Board would like to see in the budget so they may be included in the next draft.

IV. PUBLIC / OFFICIALS / STAFF COMMENTS

Trustee Carballo remarked on several topics including the CIP presentation, retirement of Finance Director Schiller, potholes, his disappointment on how the LCVB has been treated, and how he feels the Committee of the Whole format is not productive.

Trustee Cawiezel also acknowledged the retirement of Business Office Manger Kristine Curran and thanked her for the 20 years of service to the Village.

V. EXECUTIVE SESSION

A. Review of closed session meeting minutes

B. Pending or probable litigation against, affecting or on behalf of the Village of Lisle

Trustee Boyle moved to recess the Committee of the Whole meeting and go into executive session to discuss the review of closed session meeting minutes and pending or probable litigation against, affecting or on behalf of the Village. Trustee Hasse seconded the motion.

ROLL CALL

Ayes: Trustees Boyle, Hasse, Carballo, Cawiezel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustees Dixit and Mandel

AYES APPROVED THE MOTION.

MOTION CARRIED.

The Committee of the Whole meeting recessed into executive session at 10:07 PM

VI. RECONVENE OPEN SESSION

VII. ADJOURNMENT

Trustee Hasse moved to adjourn. Trustee Boyle seconded the motion.

ROLL CALL

Ayes: Trustees Hasse, Boyle, Carballo, Cawiezel and Mayor Pecak

Nays: None

Abstain: None

Absent: Trustees Dixit and Mandel

AYES APPROVED THE MOTION.

MOTION CARRIED.

The February 18, 2019 Village Board Committee of the Whole meeting adjourned at 11:08 p.m.

Respectfully Submitted,




Karen Arnold

Recording Secretary

The minutes of the February 18, 2019 Village of Lisle Committee of the Whole were passed and approved

this 4th day of March, 2019.

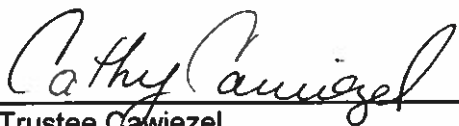


Mayor Pecak

Trustee Boyle



Trustee Carballo



Trustee Cawiezel



Trustee Dixit



Trustee Hasse

Trustee Mandel